



Inspection Report

Katie-Jo Coulston

Newport



Date Inspection Completed

16/08/2023

About the service

Type of care provided	Child Minder
Registered places	10
Language of the service	English
Previous Care Inspectorate Wales inspection	17 April 2023
Is this a Flying Start service?	No
Does this service promote Welsh language and culture?	This service does not provide an 'Active Offer' of the Welsh language and does not demonstrate a significant effort to promoting the use of the Welsh language and culture.

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Summary

This was a focused inspection, and, on this occasion, we have not considered each theme in full.

Children are settled and have opportunities to make choices. They are happy and have solid bonds with the child minder. They are developing their independence and enjoy learning through play. Observations were limited due to the number of children present on the day of the inspection.

The premises are secure and there are measures and procedures to keep children safe. Risk assessments are in place, and these inform the daily checklists which are used to identify unnecessary risks to children.

The leadership and management of the setting is improving. The Priority Action Notice (PAN) issued at the last inspection has been closed.

Well-being

As this was a focused inspection, we have not considered this theme, in full.

Children express their choices and requests, as they know that the child minder will listen to them. For example, when they ask to play outside in the garden the child minder allows this.

Children are relaxed, settled, and happy. They are engaged in their own play and take part in activities such as filling and emptying cups with rice, playing with balls in a tent or messy play in the outdoor area. They are enthusiastic to talk about their activities. For example, they show us how they attempt to count the balls on the floor and laugh as they move around trying to catch them.

Children interact positively with the child minder. They respond confidently to her suggestions about how to develop their play. For example, they follow her lead when using the pipes, and enjoy pumping water from one place to another.

Children are familiar with routines and show a suitable level of independence. For example, they hang their belongings on low level pegs and help with the clearing up of the rice from the floor. They access resources independently and can follow their own interests.

Environment

As this was a focused inspection, we have not considered this theme in full.

The child minder has satisfactory measures in place to ensure the safety and welfare of children. She keeps a record of visitors, and all exits are locked with adult accessible keys. The child minder has risk assessments in place for indoor and outdoor areas and these inform the daily checklist for the environment. She has completed the Public Health Wales (PHW) infection control audit. The child minder ensures that access to the kitchen is restricted, and children only access the lounge for relaxing and when she can remain in the room. She has actioned most of the recommendations made during registration and although not an exhaustive list, these include fitting stickers to the patio doors, and removing pet materials from the bathroom when minded children are present. The priority action notice issued at the last inspection in respect of the environmental risks, hazards, and safety measures is now closed.

The child minder has sought advice from the fire office. As a result, new smoke alarms have been fitted and a fire risk assessment and action plan are in place. She uses this information to inform her daily checklist. The area for improvement identified at the last inspection in respect of fire precautions is now closed. The child minder has a new form to record fire drills and fire equipment checks. However, fire drills are not regular enough to include all children that attend the setting.

Leadership and Management

As this was a focused inspection, we have not considered this theme, in full.

Improvements have been made in the leadership and management of the setting. The child minder has made improvements in the management of staff. Since the last inspection she

has conducted formal written supervision and appraisals for her assistant. The area for improvement identified at the last inspection in respect this is now closed.

The Priority Action Notices issued at the last inspection have been closed as well as two areas of improvement. The child minder continues to address the other areas for improvement and recommendations.

Summary of Non-Compliance

Status	What each means
New	This non-compliance was identified at this inspection.
Reviewed	Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection.
Not Achieved	Compliance was tested at this inspection and was not achieved.
Achieved	Compliance was tested at this inspection and was achieved.

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people’s well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

Priority Action Notice(s)

Regulation	Summary	Status
N/A	No non-compliance of this type was identified at this inspection	N/A
25	The registered person must take all reasonable steps to ensure the environment is free from avoidable risk to children. They must carry out robust risk assessments for all areas of the premises and ensure they are effective in identifying and, as far as possible, eliminating risks to children.	Achieved

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

Area(s) for Improvement		
Regulation	Summary	Status
30	The registered person must ensure they keep accurate records in relation to accidents and medicines administered.	Reviewed
28	The Registered person must ensure that full information or documentation is available in relation to the suitability of staff.	Reviewed
38	The registered person must ensure adequate precautions against the risk of fire and make arrangements to consult with the fire officer to inform their evacuation procedures and risk assessments.	Achieved
29	The registered person must ensure all assistants receive regular supervision and appraisal meetings.	Achieved

Where we find the provider is not meeting the National Minimum Standards for Regulated Child Care but there is no immediate or significant risk for people using the service, we highlight these as Recommendations to Meet National Minimum Standards.

We expect the provider to take action to address these and we will follow these up at the next inspection.

National Minimum Standards	
Standard	Recommendation(s)
Standard 4 - Meeting individual needs	Review the additional learning needs policy and procedures to ensure it reflects the current code of practice in Wales.
Standard 10 - Healthcare	Establish a formal exclusion and illness policy and ensure this is shared with parents.
Standard 10 - Healthcare	Review the nappy changing policy and ensure all necessary resources are available and used.
Standard 20 - Child protection	Review the safeguarding policy and ensure it includes procedures for an assistant to follow.
Standard 24 - Safety	Ensure children are familiar with the fire evacuation procedures by including all children in the practices.

Where we think it helpful, we may make best practice recommendations. These are to encourage settings that are doing well to become even better at helping children thrive.

Best Practice
Recommendation(s)
Review policies and procedures at least annually, and improve the organisation of documents to ensure they are maintained and available upon request.

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