



## Inspection Report

**Little People At Coedffranc Primary**

**Coedffranc Junior School  
Stanley Road Skewen  
Neath  
SA10 6LP**



**Date Inspection Completed**

09/12/2021

**Welsh Government © Crown copyright 2021.**

*You may use and re-use the information featured in this publication (not including logos) free of charge in any format or medium, under the terms of the Open Government License. You can view the Open Government License, on the National Archives website or you can write to the Information Policy Team, The National Archives, Kew, London TW9 4DU, or email: [psi@nationalarchives.gsi.gov.uk](mailto:psi@nationalarchives.gsi.gov.uk)*  
*You must reproduce our material accurately and not use it in a misleading context.*

## About Little People At Coedffranc Primary

|  |   |
|--|---|
| Type of care provided                                      | Children's Day Care<br>Full Day Care  |
| Registered Person  | Sian Owens  |
| Registered places  | 40  |
| Language of the service                                    | English   |
| Previous Care Inspectorate Wales inspection                | First inspection since registration   |
| Is this a Flying Start service?                            | <a href="#">Manual Insert</a><br>No   |
| Does this service provide the Welsh Language active offer? | No. This is a service that does not provide an 'Active Offer' of the Welsh language. It does not anticipate, identify or meet the Welsh language needs of people /children who use, or intend to use their service. |

|  |                 |
|--|-----------------|
| <u><a href="#">Well-being</a></u>                | <b>Good</b>     |
| <u><a href="#">Care and Development</a></u>      | <b>Good</b>     |
| <u><a href="#">Environment</a></u>               | <b>Good</b>     |
| <u><a href="#">Leadership and Management</a></u> | <b>Adequate</b> |

For further information on ratings, please see the end of this report

### **Summary**

Children are very happy and settled at this nursery. They are able to make choices about what they do and can follow their interests. Children are confident communicators and thoroughly enjoy their play.

Overall, people who run the nursery and care staff keep children safe and healthy as they follow mostly appropriate policies and procedures. Care staff support children very well and provide an interesting and varied range of activities that are appropriate for the ages of all the children who attend the nursery.

The nursery environment is safe, secure and clean. The playroom is open, bright and welcoming. There is attached outdoor play space and children attending after school benefit from also being able to use additional outdoor space in the school playground.

The registered person creates a positive ethos in the nursery and leads the care staff well. However, some aspects of leadership and management do not fully meet regulations. We have issued an area for improvement in relation to these along with recommendations; these are detailed at the end of the report.

**Well-being****Good**

Children are able to make choices and decisions about how they spend their time at the nursery. They are confident communicators and chat happily and comfortably with each other and with care staff.

Children are very settled in the nursery and make positive relationships with care staff and those who run the nursery. For example, one child enthusiastically ran up to the registered person and told her that they were having a good time. Children benefit from a small, consistent team of care staff who know them well.

Children behave well. Most children are making friends; they play together, share and take turns. Almost all children cooperate well in small group activities of their choosing and some spend considerable extended periods engaged in the things they choose. For example, a group of children spent well over half an hour engrossed in building with Lego, chatting about what they were doing and sharing the bricks. Another group engaged together and with a member of care staff for a similar amount of time exploring flour in a builder's tray using tools such as brushes and shape cutters.

Children very much enjoy their play. They are interested in what they are doing and persevere to complete tasks. For example, two older children worked together to complete a puzzle they had chosen. During the inspection visit, there was a constant hum of chatter and laughter as children moved around and played. Children benefit from adult led group times such as story time although these are organised so that children also benefit from lengthy periods of uninterrupted time for self-chosen play.

Children learn and develop very well in all areas from the activities and resources provided for them. They are developing self-help skills and becoming independent in managing their personal needs. For example, accessing their lunch boxes independently, taking off their own coats and hanging them up. Overall, children are very confident in the nursery.

## Care and Development

Good

Overall, the registered person ensures that policies and procedures are in place to support care staff to keep children safe and healthy. There is a child protection policy in place. The person in charge on a day-to-day basis is confident to follow this policy if there are any concerns about a child. However, it does not set out the procedures for dealing with allegations against adults. Care staff are aware of children's allergies and dietary needs. Most children eat packed lunches brought from home. The people running the nursery work with parents to agree healthy eating protocols and give information about how to keep lunch boxes safe. Their sister nursery provides healthy snacks for all children and healthy lunches for a few. Care staff ensure they clean tables before allowing children to eat at them and ensure that children wash their hands before eating. There are good systems in place to record accidents and any medication that care staff might administer to children. Parents had signed the completed accident forms we saw.

Care staff interact very well with children and build positive relationships with them. They offer encouragement and praise to children. There is an adequate behaviour management policy in place and care staff use positive techniques such as distraction to manage any minor issues. For example, when a few children started to run around after lunch, care staff instigated an activity that quickly drew the children in and distracted them from running. Care staff recognise when children need a change of direction and are quick to provide new activities such as opening up the sand tray. Care staff are good role models for children.

Care staff support children very well in their play and learning. They provide high levels of engagement as they join in with activities alongside children and join in conversations with them. This supports children to extend their skills and levels of concentration. Care staff plan and provide a wide variety of activities and resources for children that are suitable for the range of ages that attend the nursery. Overall, these are very open-ended and child led. For example, a group of children attending after school were enthusiastically painting their interpretations of the Grinch. We heard some basic Welsh used during the inspection. The person running the nursery ensures they provide for children's individual needs and accesses outside agencies such as the educational psychology service for advice. The person in charge on a day-to-day basis and care staff have recently started to complete documentation to track children's development.

**Environment****Good**

The people running the nursery ensure the environment is safe, clean and well maintained. The premises are secure and care staff ensure they record visitors to the nursery. Adequate risk assessments are in place although they do not always record all hazards that might be present. The person in charge on a day-to-day basis is however, aware of and alert to potential risks. For example, she considers the safety of resources when younger children under three visit the nursery from their sister nursery. Care staff carry out and record daily safety checks. Fire evacuation practices are carried out each term jointly with the school although the log does not record how many children and staff are present.

The playroom is welcoming, bright and airy with good ventilation to help mitigate the potential risks from Covid 19. Displays of children's artwork enhance the environment. There is ample space for children to move around and play. The layout enables children to choose activities and resources independently. A cloakroom area between the building entrance and the playroom gives children space and time to hang up their coats and bags. Children's toilets are accessible from the playroom, which again helps children to develop independence in managing their personal needs. Nappy changing facilities are also available when needed. A large outdoor area is accessible directly from the playroom. We did not see this used during the inspection as the weather conditions were particularly poor. The person in charge told us that when circumstances allow, children can choose to go out or stay in and, after school, some are able to use the school playground for football. The environment and resources are suitable for children of all ages and provide good learning opportunities.

The registered person provides good quality furniture and resources that are suitable for the developmental needs of all children.

## Leadership and Management

**Adequate**

The registered person has the same clear vision for the nursery as she has for their sister nursery. She works very closely with the person in charge on a day-to-day basis and together they create a very positive ethos. They are both clear about their roles and responsibilities and are committed to on-going improvement of the nursery. The people running the nursery have the documents and records needed to run the setting. However, some of these do not contain all the necessary information. The Statement of Purpose did not fully reflect the service and the care staff registers did not reflect when care staff were absent for school runs or on breaks or who was covering them. Since the inspection, the people running the nursery have updated the Statement of Purpose and revised care staff registers to fully reflect which care staff are in the nursery at all times.

The people running the nursery have not yet carried out a quality of care review as the setting has not been open long enough. However, they have informally identified that they intend to develop their outdoor play area.

Overall, the registered person follows adequate recruitment procedures although some required information was not fully complete. We have issued an area for improvement in relation to this. Additionally, they have carried out Disclosure and Barring Service (DBS) checks as is required, but they have not recorded all the details needed to evidence this fully. There is a system in place for induction training, regular supervision meetings and annual appraisal although supervision and annual appraisal have not been implemented yet as the setting has not been open long enough. Care staff told us they enjoy working at the nursery.

The people running the nursery put in place a contract for each child attending the nursery and gather all the information they need from parents to meet children's needs. They are continually developing relationships with parents and use an electronic system for ease of communication. They maintain very good partnerships with their sister setting, the school whose site they are on and other agencies for advice and support to meet children's needs.



## **Recommendations to meet with the National Minimum Standards**

R1 Ensure that all policies, procedures and documents including risk assessments and evacuation records are dated, reviewed regularly and contain appropriate detail.

R2 Ensure staff registers continue to reflect when staff are not in attendance such as when doing school runs or taking breaks and who is covering at these times.

R3 Ensure all DBS checks are fully recorded in staff records.

### Summary of Non-Compliance

| Status              | What each means   |
|---------------------|---|
| <b>New</b>          | This non-compliance was identified at this inspection.  |
| <b>Reviewed</b>     | Compliance was reviewed at this inspection and was not achieved. The target date for compliance is in the future and will be tested at next inspection. |
| <b>Not Achieved</b> | Compliance was tested at this inspection and was not achieved.  |
| <b>Achieved</b>     | Compliance was tested at this inspection and was achieved.  |

We respond to non-compliance with regulations where poor outcomes for people, and / or risk to people’s well-being are identified by issuing Priority Action Notice (s).

The provider must take immediate steps to address this and make improvements. Where providers fail to take priority action by the target date we may escalate the matter to an Improvement and Enforcement Panel.

### Priority Action Notice(s)

| Regulation | Summary  | Status |
|------------|--|--------|
| N/A        | No non-compliance of this type was identified at this inspection | N/A    |

Where we find non-compliance with regulations but no immediate or significant risk for people using the service is identified we highlight these as Areas for Improvement.

We expect the provider to take action to rectify this and we will follow this up at the next inspection. Where the provider has failed to make the necessary improvements we will escalate the matter by issuing a Priority Action Notice.

### Area(s) for Improvement

| Regulation | Summary  | Status |
|------------|--|--------|
| 28         | The provider has not always obtained full information in relation to the suitability of employees. They must | New    |

|  |   |  |
|--|---|--|
|  | ensure that they obtain a full employment history of every employee including a satisfactory explanation of any gaps. |  |
|--|---|--|

| <b>Ratings</b>   | <b>What the ratings mean</b>   |
|------------------|--|
| <b>Excellent</b> | These are services which are committed to ongoing improvement with many strengths, including significant examples of sector leading practice and innovation. These services deliver high quality care and support and are able to demonstrate that they make a strong contribution to improving children’s well-being. |
| <b>Good</b>      | These are services with strengths and no important areas requiring significant improvement. They consistently exceed basic requirements, delivering positive outcomes for children and actively promote their well-being.  |
| <b>Adequate</b>  | These are services where strengths outweigh areas for improvement. They are safe and meet basic requirements but improvements are required to promote well-being and improve outcomes for children.  |
| <b>Poor</b>      | These are services where important areas for improvement outweigh strengths and there are significant examples of non-compliance that impact negatively on children’s well-being. Where services are poor we will take enforcement action and issue a non-compliance notice.   |

**Date Published** 31/01/2022