

Provider Information to be published

The following information relates to information CIW held about this provider and its associated services on the 31st March 2023.

This section has been completed for you. There are no actions to complete. This information displayed will be included in the published Annual Return.

Provider name:	Valebrook Care Homes Ltd
The provider was registered on:	16/08/2018
The following lists the provider conditions:	There are no imposed conditions associated to this provider

The regulated services delivered by this provider were:

Rhosbrook Care Home	
Service Type	Care Home Service
Type of Care	Adults Without Nursing
Approval Date	19/09/2018
Responsible Individual(s)	Ashley Moore
Manager(s)	Christine Picton
Maximum number of places	4
Service Conditions	There are no conditions associated to this service
Valebrook Care Home	
Service Type	Care Home Service
Type of Care	Adults Without Nursing
Approval Date	16/08/2018
Responsible Individual(s)	Ashley Moore
Manager(s)	Christine Picton
Maximum number of places	3
Service Conditions	There are no conditions associated to this service
Serenbrook Care Home	
Service Type	Care Home Service
Type of Care	Adults Without Nursing
Approval Date	16/08/2018
Responsible Individual(s)	Ashley Moore
Manager(s)	Christine Picton
Maximum number of places	3
Service Conditions	There are no conditions associated to this service
Celynbrook Care Home	
Service Type	Care Home Service
Type of Care	Adults Without Nursing
Approval Date	16/08/2018
Responsible Individual(s)	Ashley Moore
Manager(s)	Christine Picton
Maximum number of places	5
Service Conditions	There are no conditions associated to this service

Training and Workforce Planning

Describe the arrangements in place during the last financial year for identifying, planning and meeting the training needs of staff employed by the service provider	<p>All staff receive the minimum mandatory training as well as training which is supported by the company to at least QCF Level 2 in Health and Social Care and above.</p> <p>Staff manual handling competency tools have been introduced to ensure all staff are competent in the use of manual handling equipment.</p> <p>Staff medication competency tools have been introduced to ensure all staff are competent in the storage, handling, and administration of medicines.</p>
Describe the arrangements in place during the last financial year for the recruitment and retention of staff employed by the service provider	<p>As from 1st April all staffs receive national living wage.</p> <p>Recruitment has been difficult to source during COVID-19 however word of mouth and advertisement on gumtree has taken place and has been effective.</p> <p>Continue to operate an open door policy with responsible individuals and management for all staff.</p>

Service Profile

Service Details

Name of Service	Celynbrook Care Home
Telephone Number	01446738999
What is/are the main language(s) through which your service is provided?	English Medium
Other languages used in the provision of the service	At present we have no individuals who speak the Welsh language. If an individual moves in that speaks the Welsh language or has a family member or professional that would prefer the Welsh language, then Celynbrook will endeavour to provide Welsh speaking staff and documents translated into the Welsh language. However, Celynbrook do promote the active offer as English/Welsh signage are around the home to promote the Welsh language.

Service Provision

People Supported

How many people in total did the service provide care and support to during the last financial year?	5
--	---

Fees Charged

The minimum weekly fee payable during the last financial year?	2028.78
The maximum weekly fee payable during the last financial year?	2484.47

Complaints

What was the total number of formal complaints made during the last financial year?	0
Number of active complaints outstanding	0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	Family, relevant professional's and employee questionnaires for quality assurance reports are sent out twice a year. Staff meeting every two months, monthly resident meetings, three monthly supervisions and annual appraisals take place. Engaging with residents, staff, family members and professionals with three monthly care plan reviews. Responsible Individual completes an audit alongside Reg 73 monitoring forms. A notice board is now available for staff visitors and family members to access which includes a copy of the quality assurance report, complaints procedure and statement of purpose.

Service Environment

How many bedrooms at the service are single rooms?	5
How many bedrooms at the service are shared rooms?	0
How many of the bedrooms have en-suite facilities?	0
How many bathrooms have assisted bathing facilities?	2
How many communal lounges at the service?	1

How many dining rooms at the service?	1
Provide details of any outside space to which the residents have access	Celynbrook has two large patio areas which are wheelchair accessible. There is also a quiet area at the back of the bungalow which residents can access. There is a large driveway with locked double gates where the resident vehicles are kept.
Provide details of any other facilities to which the residents have access	Celynbrook Care Home is situated on the outskirts of Barry. Barry is a lovely seaside town located in South Wales, and with a short bus ride, all the seaside attractions can be accessed for individuals, with Barry benefiting from a beach, a seaside front, and amusement arcades. Barry town centre is also easily accessible for individuals and boasts a large library with a wide variety of activities as well as high street shops to help individuals improve independent living skills and local leisure centres where physical activities can be arranged such as boccia, trampolining, swimming and zumba, depending on the needs and wishes of the individual. Barry also has service facilities with the presence of banks, building societies and post offices. Residents have access to a day centre twice per week which is run by our staff team where they have a choice of varied activities and an opportunity to socialise with the other care homes within Valbrook Care Homes Ltd.

Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service	
Picture Exchange Communication System (PECS)	No
Treatment and Education of Autistic and related Communication-handicapped Children (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	Yes
List 'Other' forms of non-verbal communication used	objects of reference

Statement of Compliance

<p>The Responsible Individual must prepare the statement of compliance.</p> <p>CIW have published guidance on completing the quality of care review which provides advice on what could be contained within the statement of compliance.</p> <p>Set out your statement of compliance in respect to the four well-being areas below.</p>	
<p>The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.</p>	<p>Family, relevant professional's and employee questionnaires for quality assurance reports are sent out twice a year to give individuals the opportunity to provide formal feedback. Staff meetings take place every two months. Monthly resident meetings take place. Three monthly supervisions and annual appraisals take place to ensure staff have their say. Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. Responsible Individual completes an audit alongside Reg 73 monitoring forms. Responsible Individual and management has a hands on approach and is seen in Celynbrook on a regular basis. Responsible individual has a relationship with residents, families and professionals and everyone is aware of the open door policy and is available at all times.</p>

<p>The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.</p>	<p>Residents have access to a day centre twice per week which is run by our staff team where they have a choice of varied and stimulated activities and an opportunity to socialise with the other care homes within Valebrook Care Homes Ltd. Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. Staff meetings take place every two months. Monthly resident meetings take place. Referrals being made to relevant professionals as and when required e.g. physio, occupational health, speech and language, special behavioural team etc. Staff support residents to ensure all health related appointments (annual health check, dentist, chiropody, complex needs assessment) are attended and outcomes are recorded and reported back to management and family members.</p>
<p>The extent to which people feel safe and protected from abuse and neglect.</p>	<p>Celynbrook staff are trained to protect individuals from abuse and neglect. Staff complete safeguarding training every two years. Staff are aware of the whistle blowing policy and safeguarding policy. Staff are aware how to raise a concern and a safeguarding folder is in situ with information regarding safeguarding. Notice board in place with information about Celynbrook which includes the complaints procedure, statement of purpose and quality assurance report which details information around safeguarding. Risk assessments are in place to protect individuals and are reviewed regularly to ensure the safety of all individuals.</p>
<p>The extent to which people live in accommodation that best supports their wellbeing and achievement of their personal outcomes.</p>	<p>Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. All residents have a detailed care plan which informs staff of how best to support the resident. There is also a document called "About Me" which is a story written as if the resident are communicating this information. Day and night diaries are in situ and are completed by staff which gives a detailed analysis of what has been achieved by day and night. Residents have a healthy varied diet with plenty of fluids and snacks throughout the day, this is recorded within their day/night diaries and Celynbrook cater to each individual's needs i.e. celiac disease, thickened fluids, speech and language guidelines. Registered Manager completes weekly audit reports on medication, water, fire and health and safety.</p>

The following section requires you to answer questions about the staff and volunteers working at the service.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at 31 March)	13
--	----

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.
The information entered should relate to the period during which the staff member has been working for the provider only.

Staff Type	Service Manager	
	Does your service structure include roles of this type?	Yes

Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.

Filled and vacant posts

No. of staff in post	1
No. of posts vacant	0

Training undertaken during the last financial year for this role type.

Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.

Induction	1
Health & Safety	1
Equality, Diversity & Human Rights	0
Infection, prevention & control	1
Manual Handling	1
Safeguarding	1
Medicine management	1
Dementia	0
Positive Behaviour Management	1
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Safeguarding Level 2 & 3 Medication Competency Assessment Manual Handling Competency Assessment

Contractual Arrangements

No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0

Outline below the number of permanent and fixed term contact staff by hours worked per week.

No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0

Staff Qualifications

No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0

Deputy service manager

Does your service structure include roles of this type?	No
---	----

Other supervisory staff

Does your service structure include roles of this type?	No
Nursing care staff	
Does your service structure include roles of this type?	No
Registered nurses	
Does your service structure include roles of this type?	No
Senior social care workers providing direct care	
Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	
Filled and vacant posts	
No. of staff in post	2
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	2
Health & Safety	2
Equality, Diversity & Human Rights	2
Infection, prevention & control	2
Manual Handling	2
Safeguarding	2
Medicine management	2
Dementia	0
Positive Behaviour Management	2
Food Hygiene	2
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Risk Assessment Supervision and Appraisal Medication Competency Assessment Manual Handling Competency Assessment
Contractual Arrangements	
No. of permanent staff	2
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
<p>Outline below the number of permanent and fixed term contact staff by hours worked per week.</p>	
No. of full-time staff (35 hours or more per week)	2
No. of part-time staff (17-34 hours per week)	0

No. of part-time staff (16 hours or under per week)	0
<div style="border: 1px solid green; padding: 5px;">Typical shift patterns in operation for employed staff</div>	
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	8am - 8pm Day shifts 8pm - 8am Night shifts Minimum 36 hours per week Average number of staff working on each shift - 3 and a half staff by day, 1 staff by night
<div style="border: 1px solid green; padding: 5px;">Staff Qualifications</div>	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	2
No. of staff working towards the required/recommended qualification	0
Other social care workers providing direct care	
Does your service structure include roles of this type?	Yes
<div style="border: 1px solid green; padding: 5px;">Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</div>	
<div style="border: 1px solid green; padding: 5px;">Filled and vacant posts</div>	
No. of staff in post	12
No. of posts vacant	0
<div style="border: 1px solid green; padding: 5px;"> <p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p> </div>	
Induction	6
Health & Safety	12
Equality, Diversity & Human Rights	12
Infection, prevention & control	12
Manual Handling	12
Safeguarding	12
Medicine management	12
Dementia	0
Positive Behaviour Management	12
Food Hygiene	12
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Medication Competency Assessment Manual Handling Competency Assessment COVID-19
<div style="border: 1px solid green; padding: 5px;">Contractual Arrangements</div>	
No. of permanent staff	12
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0

Outline below the number of permanent and fixed term contact staff by hours worked per week.

No. of full-time staff (35 hours or more per week)	5
No. of part-time staff (17-34 hours per week)	7
No. of part-time staff (16 hours or under per week)	0

Typical shift patterns in operation for employed staff

Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	8am - 8pm Day shifts 8pm - 8am Night shifts Average number of staff working on each shift - 3 and a half staff by day, 1 staff by night
---	---

Staff Qualifications

No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	8
No. of staff working towards the required/recommended qualification	4

Domestic staff

Does your service structure include roles of this type?	No
---	----

Catering staff

Does your service structure include roles of this type?	No
---	----

Other types of staff

Does your service structure include any additional role types other than those already listed?	No
--	----

Service Profile

Service Details

Name of Service	Rhosbrook Care Home
Telephone Number	01446722453
What is/are the main language(s) through which your service is provided?	English Medium
Other languages used in the provision of the service	At present we have no individuals who speak the Welsh language. If an individual moves in that speaks the Welsh language or has a family member or professional that would prefer the Welsh language, then Rhosbrook will endeavour to provide Welsh speaking staff and documents translated into the Welsh language. However, Rhosbrook do promote the active offer as English/Welsh signage are around the home to promote the Welsh language.

Service Provision

People Supported

How many people in total did the service provide care and support to during the last financial year?	4
--	---

Fees Charged

The minimum weekly fee payable during the last financial year?	2261.00
The maximum weekly fee payable during the last financial year?	2317.00

Complaints

What was the total number of formal complaints made during the last financial year?	0
Number of active complaints outstanding	0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	<p>Family, relevant professional's and employee questionnaires for quality assurance reports are sent out twice a year. Staff meetings every two months, monthly resident meetings, three monthly supervisions and annual appraisals take place. Engaging with residents, staff, family members and professionals with three monthly care plan reviews.</p> <p>Responsible Individual completes an audit alongside Reg 73 monitoring forms.</p> <p>A notice board is now available for staff, visitors and family members to access which includes a copy of the quality assurance report, complaints procedure and statement of purpose.</p>

Service Environment

How many bedrooms at the service are single rooms?	4
How many bedrooms at the service are shared rooms?	0
How many of the bedrooms have en-suite facilities?	4
How many bathrooms have assisted bathing facilities?	4
How many communal lounges at the service?	2
How many dining rooms at the service?	1
Provide details of any outside space to which the residents have access	<p>There is one large kitchen-diner leading onto the enclosed patio and garden area via patio doors. .</p> <p>To the front of the property, there is street parking for up to four vehicles and a widened front door for wheelchair access. To the side of the property, there is off street parking for up to three vehicles.</p>
Provide details of any other facilities to which the residents have access	<p>Rhosbrook Care Home is situated on the outskirts of Barry. Barry is a lovely seaside town located in South Wales, and with a short bus ride, all the seaside attractions can be accessed for individuals, with Barry benefiting from a beach, a seaside front, and amusement arcades. Barry town centre is also easily accessible for individuals and boasts a large library with a wide variety of activities as well as high street shops to help individuals improve independent living skills and local leisure centres where physical activities can be arranged such as boccia, trampolining, swimming and zumba, depending on the needs and wishes of the individual. Barry also has service facilities with the presence of banks, building societies and post offices.</p> <p>Residents have access to a day centre twice per week which is run by our staff team where they have a choice of varied activities and an opportunity to socialise with the other care homes within Valbrook Care Homes Ltd.</p>

Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service

Picture Exchange Communication System (PECS)	No
Treatment and Education of Autistic and related Communication-handicapped Children (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	No

Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published [guidance](#) on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

Set out your statement of compliance in respect to the four well-being areas below.

<p>The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.</p>	<p>Family, relevant professional's and employee questionnaires for quality assurance reports are sent out twice a year to give individuals the opportunity to provide formal feedback. Staff meetings take place every two months. Monthly resident meetings take place. Three monthly supervisions and annual appraisals take place to ensure staff have their say. Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. Responsible Individual completes an audit alongside Reg 73 monitoring forms. Responsible Individual and management has a hands on approach and is seen in Rhosbrook on a regular basis. Responsible individual has a relationship with residents, families and professionals and everyone is aware of the open door policy and that it is available at all times.</p>
<p>The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.</p>	<p>Residents have access to a day centre twice per week which is run by our staff team where they have a choice of varied and stimulated activities and an opportunity to socialise with the other care homes within Valebrook Care Homes Ltd. Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. Staff meetings take place every two months. Monthly resident meetings take place. Referrals being made to relevant professionals as and when required e.g. physio, occupational health, speech and language, special behavioural team etc. Staff support residents to ensure all health related appointments (annual health check, dentist, chiropody, complex needs assessment) are attended and outcomes are recorded and reported back to management and family members.</p>
<p>The extent to which people feel safe and protected from abuse and neglect.</p>	<p>Rhosbrook staff are trained to protect individuals from abuse and neglect. Staff complete safeguarding training every two years. Staff are aware of the whistle blowing policy and safeguarding policy. Staff are aware how to raise a concern and a safeguarding folder is in situ with information regarding safeguarding. Notice board in place with information about Rhosbrook which includes the complaints procedure, statement of purpose and quality assurance report which details information around safeguarding. Risk assessments are in place to protect individuals and are reviewed regularly to ensure the safety of all individuals.</p>

The extent to which people live in accommodation that best supports their wellbeing and achievement of their personal outcomes.

Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. All residents have a detailed care plan which informs staff of how best to support the resident. There is also a document called "About Me" which is a story written as if the resident are communicating this information. Day and night diaries are in situ and are completed by staff which gives a detailed analysis of what has been achieved by day and night. Residents have a healthy varied diet with plenty of fluids and snacks throughout the day, this is recorded within their day/night dairies and Rhosbrook cater to each individuals needs. Registered Manager completes weekly audit reports on medication, water, fire and health and safety.

The following section requires you to answer questions about the staff and volunteers working at the service.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at 31 March)	10
--	----

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

The information entered should relate to the period during which the staff member has been working for the provider only.

Staff Type	Service Manager	
	Does your service structure include roles of this type?	Yes
	Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.	
	Filled and vacant posts	
	No. of staff in post	1
	No. of posts vacant	0
	Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.	
	Induction	1
	Health & Safety	1
	Equality, Diversity & Human Rights	1
Infection, prevention & control	1	
Manual Handling	1	
Safeguarding	1	
Medicine management	1	

Dementia	0
Positive Behaviour Management	1
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Safeguarding Level 2 & 3 Medication Competency Assessment Manual Handling Competency Assessment
Contractual Arrangements	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixed term contact staff by hours worked per week.	
No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0
Deputy service manager	
Does your service structure include roles of this type?	No
Other supervisory staff	
Does your service structure include roles of this type?	No
Nursing care staff	
Does your service structure include roles of this type?	No
Registered nurses	
Does your service structure include roles of this type?	No
Senior social care workers providing direct care	
Does your service structure include roles of this type?	Yes
Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.	
Filled and vacant posts	
No. of staff in post	1

No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	1
Health & Safety	1
Equality, Diversity & Human Rights	1
Infection, prevention & control	1
Manual Handling	1
Safeguarding	1
Medicine management	1
Dementia	0
Positive Behaviour Management	1
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Risk Assessment Supervision and Appraisal Medication Competency Assessment Manual Handling Competency Assessment
<p>Contractual Arrangements</p>	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
<p>Outline below the number of permanent and fixed term contact staff by hours worked per week.</p>	
No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
<p>Typical shift patterns in operation for employed staff</p>	
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	8am - 8pm Day shifts 8pm - 8am Night shifts Minimum 36 hours per week Average number of staff working on each shift - 2 and a half staff by day, 1 staff by night
<p>Staff Qualifications</p>	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	1
No. of staff working towards the required/recommended qualification	0
<p>Other social care workers providing direct care</p>	
Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	

Filled and vacant posts	
No. of staff in post	9
No. of posts vacant	1
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	9
Health & Safety	9
Equality, Diversity & Human Rights	9
Infection, prevention & control	9
Manual Handling	9
Safeguarding	9
Medicine management	9
Dementia	0
Positive Behaviour Management	9
Food Hygiene	9
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Medication Competency Assessment Manual Handling Competency Assessment COVID-19
Contractual Arrangements	
No. of permanent staff	9
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixed term contact staff by hours worked per week.	
No. of full-time staff (35 hours or more per week)	6
No. of part-time staff (17-34 hours per week)	1
No. of part-time staff (16 hours or under per week)	2
Typical shift patterns in operation for employed staff	
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	8am - 8pm Day shifts 8pm - 8am Night shifts Average number of staff working on each shift - 2 and a half staff by day, 1 staff by night
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	7
No. of staff working towards the required/recommended qualification	2
Domestic staff	
Does your service structure include roles of this type?	No

Catering staff	
Does your service structure include roles of this type?	No
Other types of staff	
Does your service structure include any additional role types other than those already listed?	No

Service Profile

Service Details

Name of Service	Serenbrook Care Home
Telephone Number	01446721906
What is/are the main language(s) through which your service is provided?	English Medium
Other languages used in the provision of the service	At present we have no individuals who speak the Welsh language. If an individual moves in that speaks the Welsh language or has a family member or professional that would prefer the Welsh language, then Serenbrook will endeavour to provide Welsh speaking staff and documents translated into the Welsh language. However, Serenbrook do promote the active offer as English/Welsh signage are around the home to promote the Welsh language.

Service Provision

People Supported

How many people in total did the service provide care and support to during the last financial year?	3
--	---

Fees Charged

The minimum weekly fee payable during the last financial year?	2043.33
The maximum weekly fee payable during the last financial year?	2555.00

Complaints

What was the total number of formal complaints made during the last financial year?	0
Number of active complaints outstanding	0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0

What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	Family, relevant professional's and employee questionnaires for quality assurance reports are sent out twice a year. Staff meetings every two months, monthly resident meetings, three monthly supervisions and annual appraisals take place. Engaging with residents, staff, family members and professionals with three monthly care plan reviews. Responsible Individual completes an audit alongside Reg 73 monitoring forms. A notice board is now available for staff visitors and family members to access which includes a copy of the quality assurance report, complaints procedure and statement of purpose.
--	---

Service Environment

How many bedrooms at the service are single rooms?	3
How many bedrooms at the service are shared rooms?	0
How many of the bedrooms have en-suite facilities?	0
How many bathrooms have assisted bathing facilities?	1
How many communal lounges at the service?	1
How many dining rooms at the service?	1
Provide details of any outside space to which the residents have access	To the front of the property, there is off street parking for up to four vehicles and a widened front door for wheelchair access. To the rear of the property, there is a large patioed area which is wheelchair friendly and there are a number of potted plants that are visually pleasing. To the side of the property, there is an area that is patioed and grass area and raised flower beds for all individuals who wish to participate in outdoor activity and some sensory plants have been planted to stimulate smells.
Provide details of any other facilities to which the residents have access	Serenbrook Care Home is situated on the outskirts of Barry. Barry is a lovely seaside town located in South Wales, and with a short bus ride, all the seaside attractions can be accessed for individuals, with Barry benefiting from a beach, a seaside front, and amusement arcades. Barry town centre is also easily accessible for individuals and boasts a large library with a wide variety of activities as well as high street shops to help individuals improve independent living skills and local leisure centres where physical activities can be arranged such as boccia, trampolining, swimming and zumba, depending on the needs and wishes of the individual. Barry also has service facilities with the presence of banks, building societies and post offices. Residents have access to a day centre twice per week which is run by our staff team where they have a choice of varied activities and an opportunity to socialise with the other care homes within Valerbrook Care Homes Ltd.

Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service	
Picture Exchange Communication System (PECS)	No
Treatment and Education of Autistic and related Communication-handicapped Children (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	No

Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published [guidance](#) on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

Set out your statement of compliance in respect to the four well-being areas below.

<p>The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.</p>	<p>Family, relevant professional's and employee questionnaires for quality assurance reports are sent out twice a year to give individuals the opportunity to provide formal feedback. Staff meetings take place every two months. Monthly resident meetings take place. Three monthly supervisions and annual appraisals take place to ensure staff have their say. Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. Responsible Individual completes an audit alongside Reg 73 monitoring forms. Responsible Individual and management has a hands on approach and is seen in Serenbrook on a regular basis. Responsible individual has a relationship with residents, families and professionals and everyone is aware of the open door policy and is available at all times.</p>
<p>The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.</p>	<p>Residents have access to a day centre twice per week which is run by our staff team where they have a choice of varied and stimulated activities and an opportunity to socialise with the other care homes within Valebrook Care Homes Ltd. Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. Staff meetings take place every two months. Monthly resident meetings take place. Referrals being made to relevant professionals as and when required e.g. physio, occupational health, speech and language, special behavioural team etc. Staff support residents to ensure all health related appointments (annual health check, dentist, chiropody, complex needs assessment) are attended and outcomes are recorded and reported back to management and family members.</p>
<p>The extent to which people feel safe and protected from abuse and neglect.</p>	<p>Serenbrook staff are trained to protect individuals from abuse and neglect. Staff complete safeguarding training every two years. Staff are aware of the whistle blowing policy and safeguarding policy. Staff are aware how to raise a concern and a safeguarding folder is in situ with information regarding safeguarding. Notice board in place with information about Serenbrook which includes the complaints procedure, statement of purpose and quality assurance report which details information around safeguarding. Risk assessments are in place to protect individuals and are reviewed regularly to ensure the safety of all individuals.</p>
<p>The extent to which people live in accommodation that best supports their wellbeing and achievement of their personal outcomes.</p>	<p>Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. All residents have a detailed care plan which informs staff of how best to support the resident. There is also a document called "About Me" which is a story written as if the resident are communicating this information. Day and night diaries are in situ and are completed by staff which gives a detailed analysis of what has been achieved by day and night. Residents have a healthy varied diet with plenty of fluids and snacks throughout the day, this is recorded within their day/night dairies and Serenbrook cater to each individuals needs i.e. PEG feeding, Speech and language guidelines. Registered Manager completes weekly audit reports on medication, water, fire and health and safety.</p>

The following section requires you to answer questions about the staff and volunteers working at the service.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at 31 March)	8
--	---

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

The information entered should relate to the period during which the staff member has been working for the provider only.

Staff Type	Service Manager	
	Does your service structure include roles of this type?	Yes
	Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.	
	Filled and vacant posts	
	No. of staff in post	1
	No. of posts vacant	0
	Training undertaken during the last financial year for this role type. Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.	
	Induction	1
	Health & Safety	1
	Equality, Diversity & Human Rights	1
	Infection, prevention & control	1
	Manual Handling	1
	Safeguarding	1
	Medicine management	1
	Dementia	0
	Positive Behaviour Management	1
	Food Hygiene	1
	Please outline any additional training undertaken pertinent to this role which is not outlined above.	Safeguarding Level 2 & 3 Medication Competency Assessment Manual Handling Competency Assessment
	Contractual Arrangements	
	No. of permanent staff	1
No. of Fixed term contracted staff	0	
No. of volunteers	0	
No. of Agency/Bank staff	0	
No. of Non-guaranteed hours contract (zero hours) staff	0	
Outline below the number of permanent and fixed term contact staff by hours worked per week.		
No. of full-time staff (35 hours or more per week)	1	
No. of part-time staff (17-34 hours per week)	0	
No. of part-time staff (16 hours or under per week)	0	
Staff Qualifications		

No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0
Deputy service manager	
Does your service structure include roles of this type?	No
Other supervisory staff	
Does your service structure include roles of this type?	No
Nursing care staff	
Does your service structure include roles of this type?	No
Registered nurses	
Does your service structure include roles of this type?	No
Senior social care workers providing direct care	
Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	
Filled and vacant posts	
No. of staff in post	1
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	1
Health & Safety	1
Equality, Diversity & Human Rights	1
Infection, prevention & control	1
Manual Handling	1
Safeguarding	1
Medicine management	1
Dementia	0
Positive Behaviour Management	1
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	<p>Risk Assessment Supervision and Appraisal Medication Competency Assessment Manual Handling Competency Assessment PEG feeding Epilepsy and Rescue Medication training</p>

Contractual Arrangements	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixed term contact staff by hours worked per week.	
No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Typical shift patterns in operation for employed staff	
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	8am - 8pm Day shifts 8pm - 8am Night shifts Minimum 36 hours per week Average number of staff working on each shift - 2 and a half staff by day, 1 staff by night
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	1
No. of staff working towards the required/recommended qualification	0
Other social care workers providing direct care	
Does your service structure include roles of this type?	Yes
Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.	
Filled and vacant posts	
No. of staff in post	8
No. of posts vacant	0
Training undertaken during the last financial year for this role type.	
Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.	
Induction	8
Health & Safety	8
Equality, Diversity & Human Rights	8
Infection, prevention & control	8
Manual Handling	8
Safeguarding	8
Medicine management	8
Dementia	0

Positive Behaviour Management	8
Food Hygiene	8
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Medication Competency Assessment Manual Handling Competency Assessment COVID-19 PEG feeding Epilepsy and Rescue Medication training
Contractual Arrangements	
No. of permanent staff	8
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixed term contact staff by hours worked per week.	
No. of full-time staff (35 hours or more per week)	4
No. of part-time staff (17-34 hours per week)	4
No. of part-time staff (16 hours or under per week)	0
Typical shift patterns in operation for employed staff	
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	8am - 8pm Day shifts 8pm - 8am Night shifts Average number of staff working on each shift - 2 and a half staff by day, 1 staff by night
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	6
No. of staff working towards the required/recommended qualification	2
Domestic staff	
Does your service structure include roles of this type?	No
Catering staff	
Does your service structure include roles of this type?	No
Other types of staff	
Does your service structure include any additional role types other than those already listed?	No

Service Profile

Service Details

Name of Service	Valebrook Care Home
-----------------	---------------------

Telephone Number	01446738282
What is/are the main language(s) through which your service is provided?	English Medium
Other languages used in the provision of the service	At present we have no individuals who speak the Welsh language. If an individual moves in that speaks the Welsh language or has a family member or professional that would prefer the Welsh language, then Valebrook will endeavour to provide Welsh speaking staff and documents translated into the Welsh language. However, Valebrook do promote the active offer as English/Welsh signage are around the home to promote the Welsh language.

Service Provision

People Supported

How many people in total did the service provide care and support to during the last financial year?	3
--	---

Fees Charged

The minimum weekly fee payable during the last financial year?	1834.38
The maximum weekly fee payable during the last financial year?	1902.98

Complaints

What was the total number of formal complaints made during the last financial year?	0
Number of active complaints outstanding	0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	Family, relevant professional's and employee questionnaires for quality assurance reports are sent out twice a year. Staff meetings every two months, monthly resident meetings, three monthly supervisions and annual appraisals take place. Engaging with residents, staff, family members and professionals with three monthly care plan reviews. Responsible Individual completes an audit alongside Reg 73 monitoring forms. A notice board is now available for staff visitors and family members to access which includes a copy of the quality assurance report, complaints procedure and statement of purpose.

Service Environment

How many bedrooms at the service are single rooms?	3
How many bedrooms at the service are shared rooms?	0
How many of the bedrooms have en-suite facilities?	0
How many bathrooms have assisted bathing facilities?	1
How many communal lounges at the service?	1
How many dining rooms at the service?	1

Provide details of any outside space to which the residents have access	To the front/rear of the property, there is off street parking for up to five vehicles and a widened front door for wheelchair access. To the rear of the property, there is a large patioed area which is wheelchair friendly and there are a number of potted plants that are visually pleasing. Also there are raised flower beds for all individuals who wish to participate in outdoor activities and some sensory plants have been planted to stimulate smells. The rear garden has recently been designed and modernised to maximise potential of outdoor activities, including a ramp with grab rails, raised flower beds and a pop up gazebo.
Provide details of any other facilities to which the residents have access	Valebrook Care Home is situated on the outskirts of Barry. Barry is a lovely seaside town located in South Wales, and with a short bus ride, all the seaside attractions can be accessed for individuals, with Barry benefiting from a beach, a seaside front, and amusement arcades. Barry town centre is also easily accessible for individuals and boasts a large library with a wide variety of activities as well as high street shops to help individuals improve independent living skills and local leisure centres where physical activities can be arranged such as boccia, trampolining, swimming and zumba, depending on the needs and wishes of the individual. Barry also has service facilities with the presence of banks, building societies and post offices. Residents have access to a day centre twice per week which is run by our staff team where they have a choice of varied activities and an opportunity to socialise with the other care homes within Valebrook Care Homes Ltd.

Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service	
Picture Exchange Communication System (PECS)	No
Treatment and Education of Autistic and related Communication-handicapped Children (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	Yes
List 'Other' forms of non-verbal communication used	Objects of reference

Statement of Compliance

<p>The Responsible Individual must prepare the statement of compliance.</p> <p>CIW have published guidance on completing the quality of care review which provides advice on what could be contained within the statement of compliance.</p> <p>Set out your statement of compliance in respect to the four well-being areas below.</p>	
The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.	<p>Family, relevant professional's and employee questionnaires for quality assurance reports are sent out twice a year to give individuals the opportunity to provide formal feedback.</p> <p>Staff meetings take place every two months.</p> <p>Monthly resident meetings take place.</p> <p>Three monthly supervisions and annual appraisals take place to ensure staff have their say.</p> <p>Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also.</p> <p>Responsible Individual completes an audit alongside Reg 73 monitoring forms.</p> <p>Responsible Individual and management has a hands on approach and is seen in Valebrook on a regular basis.</p> <p>Responsible individual has a relationship with residents, families and professionals and everyone is aware of the open door policy and is available at all times.</p>

<p>The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.</p>	<p>Residents have access to a day centre twice per week which is run by our staff team where they have a choice of varied and stimulated activities and an opportunity to socialise with the other care homes within Valebrook Care Homes Ltd. Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. Staff meetings take place every two months. Monthly resident meetings take place. Referrals being made to relevant professionals as and when required e.g. physio, occupational health, speech and language, special behavioural team etc. Staff support residents to ensure all health related appointments (annual health check, dentist, chiropody, complex needs assessment) are attended and outcomes are recorded and reported back to management and family members.</p>
<p>The extent to which people feel safe and protected from abuse and neglect.</p>	<p>Valebrook staff are trained to protect individuals from abuse and neglect. Staff complete safeguarding training every two years. Staff are aware of the whistle blowing policy and safeguarding policy. Staff are aware how to raise a concern and a safeguarding folder is in situ with information regarding safeguarding. Notice board in place with information about Valebrook which includes the complaints procedure, statement of purpose and quality assurance report which details information around safeguarding. Risk assessments are in place to protect individuals and are reviewed regularly to ensure the safety of all individuals.</p>
<p>The extent to which people live in accommodation that best supports their wellbeing and achievement of their personal outcomes.</p>	<p>Engaging with residents, staff, family members and professionals with three monthly care plan review meetings which are person centred with residents being present to have their say also. All residents have a detailed care plan which informs staff of how best to support the resident. There is also a document called "About Me" which is a story written as if the resident are communicating this information. Day and night diaries are in situ and are completed by staff which gives a detailed analysis of what has been achieved by day and night. Residents have a healthy varied diet with plenty of fluids and snacks throughout the day, this is recorded within their day/night diaries and Valebrook cater to each individuals needs. Registered Manager completes weekly audit reports on medication, water, fire and health and safety.</p>

The following section requires you to answer questions about the staff and volunteers working at the service.

<p>Number of posts and staff turnover</p>	
<p>The total number of full time equivalent posts at the service (as at 31 March)</p>	<p>8</p>

The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.
The information entered should relate to the period during which the staff member has been working for the provider only.

<p>Staff Type</p>	<table border="1"> <tr> <td data-bbox="406 1944 928 2000"> <p>Service Manager</p> </td> <td data-bbox="936 1944 1455 2000"></td> </tr> <tr> <td data-bbox="406 2011 928 2067"> <p>Does your service structure include roles of this type?</p> </td> <td data-bbox="936 2011 1455 2067"> <p>Yes</p> </td> </tr> </table>	<p>Service Manager</p>		<p>Does your service structure include roles of this type?</p>	<p>Yes</p>
<p>Service Manager</p>					
<p>Does your service structure include roles of this type?</p>	<p>Yes</p>				

Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.

Filled and vacant posts

No. of staff in post	1
No. of posts vacant	0

Training undertaken during the last financial year for this role type.

Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.

Induction	1
Health & Safety	1
Equality, Diversity & Human Rights	1
Infection, prevention & control	1
Manual Handling	1
Safeguarding	1
Medicine management	1
Dementia	0
Positive Behaviour Management	1
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Safeguarding Level 2 & 3 Medication Competency Assessment Manual Handling Competency Assessment

Contractual Arrangements

No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0

Outline below the number of permanent and fixed term contact staff by hours worked per week.

No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0

Staff Qualifications

No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0

Deputy service manager

Does your service structure include roles of this type?	No
---	----

Other supervisory staff

Does your service structure include roles of this type?	No
Nursing care staff	
Does your service structure include roles of this type?	No
Registered nurses	
Does your service structure include roles of this type?	No
Senior social care workers providing direct care	
Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	
Filled and vacant posts	
No. of staff in post	1
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	1
Health & Safety	1
Equality, Diversity & Human Rights	1
Infection, prevention & control	1
Manual Handling	1
Safeguarding	1
Medicine management	1
Dementia	0
Positive Behaviour Management	1
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Risk Assessment Supervision and Appraisal Medication Competency Assessment Manual Handling Competency Assessment Epilepsy and Rescue Medication training
Contractual Arrangements	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
<p>Outline below the number of permanent and fixed term contact staff by hours worked per week.</p>	
No. of full-time staff (35 hours or more per week)	1

No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
<p>Typical shift patterns in operation for employed staff</p>	
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	8am - 8pm Day shifts 8pm - 8am Night shifts Minimum 36 hours per week Average number of staff working on each shift - 2 staff by day, 1 staff by night
<p>Staff Qualifications</p>	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	1
No. of staff working towards the required/recommended qualification	0
<p>Other social care workers providing direct care</p>	
Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	
<p>Filled and vacant posts</p>	
No. of staff in post	7
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	7
Health & Safety	7
Equality, Diversity & Human Rights	7
Infection, prevention & control	7
Manual Handling	7
Safeguarding	7
Medicine management	7
Dementia	0
Positive Behaviour Management	7
Food Hygiene	7
Please outline any additional training undertaken pertinent to this role which is not outlined above.	Medication Competency Assessment Manual Handling Competency Assessment COVID-19 Epilepsy and Rescue Medication training
<p>Contractual Arrangements</p>	
No. of permanent staff	7
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0

Outline below the number of permanent and fixed term contact staff by hours worked per week.

No. of full-time staff (35 hours or more per week)	5
No. of part-time staff (17-34 hours per week)	1
No. of part-time staff (16 hours or under per week)	1

Typical shift patterns in operation for employed staff

Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	8am - 8pm Day shifts 8pm - 8am Night shifts Average number of staff working on each shift - 2 staff by day, 1 staff by night
---	--

Staff Qualifications

No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	7
No. of staff working towards the required/recommended qualification	0

Domestic staff

Does your service structure include roles of this type?	No
---	----

Catering staff

Does your service structure include roles of this type?	No
---	----

Other types of staff

Does your service structure include any additional role types other than those already listed?	No
--	----