

Annual Return 2022/2023

Provider Information to be published

The following information relates to information CIW held about this provider and its associated services on the 31st March 2023.

This section has been completed for you. There are no actions to complete. This information displayed will be included in the published Annual Return.

Provider name:	JJL Care Ltd	
The provider was registered on:	20/02/2019	
The following lists the provider conditions:	There are no imposed conditions associated to this provider	
The regulated services delivered by this provider were:	Bloomfield Care Home	
	Service Type	Care Home Service
	Type of Care	Adults Without Nursing
	Approval Date	20/02/2019
	Responsible Individual(s)	Louise Lloyd
	Manager(s)	Helen Coombes, Louise Lloyd
	Maximum number of places	40
	Service Conditions	There are no conditions associated to this service

Training and Workforce Planning

Describe the arrangements in place during the last financial year for identifying, planning and meeting the training needs of staff employed by the service provider	The budget was based on Internal and External training. Bespoke training included First Aid, Manual Handling practical support, and Fire Training. Staff have attend courses such as End of life, Oral hygiene and Oral champion training. Also 3 are undertaking Level 3 Dementia Awareness Award. The Registerd Manager and Dementia Lead have obtained train the trainer course for manual handling. There was contingency budget to allow for any courses of interest for staff.
Describe the arrangements in place during the last financial year for the recruitment and retention of staff employed by the service provider	Bloomfield advertisement with indeed and have also engaged with Gower College. Bloomfield are also supporting the recruitment of the African community centre project. Furthermore existing staff introduce friends.

Service Profile

Service Details

Name of Service	Bloomfield Care Home
Telephone Number	01792203045
What is/are the main language(s) through which your service is provided?	English Medium

Other languages used in the provision of the service	Bloomfield staff support residents through active listening and having a friendly tone in conversation. Communication includes eye contact and observing body language and facial expression. A person centred approach focuses on supporting an individual to use and retain their skills and abilities in their chosen format of communication. Bloomfield also use Picture Exchange Communication System as an additional form of communication in Dementia Care.
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Service Provision

People Supported

How many people in total did the service provide care and support to during the last financial year?	50
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Fees Charged

The minimum weekly fee payable during the last financial year?	769
The maximum weekly fee payable during the last financial year?	1150

Complaints

What was the total number of formal complaints made during the last financial year?	1
Number of active complaints outstanding	0
Number of complaints upheld	0
Number of complaints partially upheld	0
Number of complaints not upheld	0
What arrangements were made for consulting people who use the service about the operation of the service during the last financial year?	Residents meetings are held every month along with individual meetings for those who wish to meet the Responsible Individual and Manager privately. Also satisfaction questionnaires are undertaken by Residents, Families and Professional Visitors. Bloomfield support and open door policy where possible to create a relaxed approach and atmosphere.

Service Environment

How many bedrooms at the service are single rooms?	40
How many bedrooms at the service are shared rooms?	0
How many of the bedrooms have en-suite facilities?	40
How many bathrooms have assisted bathing facilities?	6
How many communal lounges at the service?	3
How many dining rooms at the service?	2
Provide details of any outside space to which the residents have access	Bloomfield offers parking facilities for residents, visitors and staff. The home is surrounded by well-maintained country gardens, accessible pathways lead to seating for comfort breaks. There is a large south facing terrace, which has been recently extended, (March 2023). This area overlooks the beautiful grounds. Bloomfield also has a summer house within the grounds. The Bungalow has a secure garden to the rear of the building. This has high rise planters for residents to tend to their own garden. There is also a terraced area with seating facilities. Sensory elements have been included in order that sounds, smells, touch and relaxation can be enjoyed. There is seating at the front of the bungalow, this south facing area is enjoyed by residents when accompanied by their family or staff. In the summer time all areas are decorated with beautiful flowers in planters and hanging baskets.

Provide details of any other facilities to which the residents have access	<p>Bloomfield has a hairdressing salon, residents are offered the choice to use their own hairdresser or may use the resident hairdresser, residents are encouraged and supported to attend local hair salons of their choice.</p> <p>Bloomfield has a Chiropodist who visits every 6 to 8 weeks, there is also the option to keep engaged with a chiropodist of choice either within the Home or within the community.</p> <p>Bloomfield has a small library situated in the quiet room, those wishing to attend the local library are supported to do so. Also the Home engage with postal audio books for those who wish to listen to them.</p> <p>Bloomfield Care Home is situated on a main bus route and residents are supported to use public transport if they wish.</p> <p>Also Bloomfield has a car and residents are regularly taken out on excursions such as garden centres, afternoon tea, shops, and other mystery trips. The car is also used for residents to attend GP and hospital appointments.</p>
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Communicating with people who use the service

Identify any non-verbal communication methods used in the provision of the service	
Picture Exchange Communication System (PECS)	Yes
Treatment and Education of Autistic and related Communication-handicapped Children (TEACCH)	No
Makaton	No
British Sign Language (BSL)	No
Other	No

Statement of Compliance

The Responsible Individual must prepare the statement of compliance.

CIW have published [guidance](#) on completing the quality of care review which provides advice on what could be contained within the statement of compliance.

Set out your statement of compliance in respect to the four well-being areas below.

<p>The extent to which people feel their voices are heard, they have choice about their care and support, and opportunities are made available to them.</p>	<p>Management and the team reassure the individual their choice and freedom are never taken away. Their rights remain as free to them as they were before admission into the home.</p> <p>A detailed pre-admission assessment sets a foundation to a successful admission into Bloomfield. This information is used for risk assessments and person centred care plans, which are reviewed when necessary to highlight any acute changes and also reviewed three monthly as standard practice.</p> <p>A Welcome pack is given on admission which includes the Statement of Purpose along with a letter to meet needs. We focus on strengths and promoting independence with achievable outcomes. Our aim is to provide a holistic individualised support package which covers all aspects of daily living.</p> <p>Bloomfield have created a culture where individuals are empowered by having options and choices on how they wish to live. Scheduled Residents meetings are held along with the open door ethos of the Manager which encourages and allows residents to discuss and voice their opinions in public or in private.</p> <p>Annual satisfaction questionnaires are sent out to residents and their representatives, health professionals and staff. These questionnaires are reviewed and analysed for honest feedback to review and improve the service provided.</p> <p>The Responsible Individual and the Manager audit the service provided and improvements and replacement of any equipment is acknowledged, along with decor and soft furnishings renewed when necessary to maintain the excellent standard of the service.</p> <p>Bloomfield has a complaints policy and procedure and residents are made aware of this and the process of making a complaint, also Bloomfield receives letters of commendation and thanks from past and present residents and their families.</p> <p>Bloomfield service is ever developing and evolving of its care and support which is driven by the opinion, ideas and voice of those choosing to reside at Bloomfield.</p>
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<p>The extent to which people are happy and supported to maintain their ongoing health, development and overall wellbeing. For children, this will also include intellectual, social and behavioural development.</p>	<p>Bloomfield has always championed relationship centred care with the emphasis on the resident.</p> <p>The Bloomfield team alongside family members and health professionals ensure the focus remains on the welfare of the resident, this is important as it allows choice, independence, respect and dignity. For residents who lack capacity they can be assured their choice, independence, respect and dignity will be considered in their best interest in knowing staff are trained in supporting best interest decisions.</p> <p>For those who have no family support advocates are available in Social Care, they are trained to help understand rights, views and wishes and can act as a spokesperson, those individuals that lack capacity can be supported by an Independent Mental Capacity Advocate if they have no support network.</p> <p>Those residing at Bloomfield have choice on GP surgeries within the locality.</p> <p>Bloomfield encourage individuals to maintain established relationships with any practitioners of choice to ensure continuity of care and support.</p> <p>All aspects of health and development and overall wellbeing is reflected in the person centred care plans, which are devised by the information shared during the pre-admission process, such care plans outline detailed informative information for staff to follow and support those living at Bloomfield.</p> <p>Bloomfield has an excellent relationship with healthcare professionals and Management and Staff are reactive to the need of the individual and demonstrate professionalism and confidence when engaging and advocating for those who live at Bloomfield.</p> <p>Bloomfield forms a multi disciplinary approach to health and wellbeing and the Manager engages with the appropriate healthcare professional/specialist to ensure all needs are met.</p> <p>Bloomfield have access to "Ask my GP" services and prescription lines, this allows for additional forms of communication.</p> <p>Medication management and administration is provided in line with the medication policy, individuals are supported to maintain independence with the understanding and opportunity of receiving support is available.</p> <p>Bloomfield has an holistic approach to all aspects of daily living which is reflected in the person centred care plans.</p>
<p>The extent to which people feel safe and protected from abuse and neglect.</p>	<p>Bloomfield has a team of dedicated staff who provide a 24 hour service, all staff are DBS checked and references obtained. Staff are registered with Social Care Wales and have to undertake ongoing training in line with their registration. Bloomfield have a twelve week induction programme for new staff which has a core of relevant courses to underpin knowledge with best practice.</p> <p>All staff abide by the Professional Code of Practice and have full understanding and training of the Safeguarding policy, Whistleblowing and the Duty of Candour. Staff are aware of Physical, Sexual, Verbal/Emotional, Mental/Psychological, Financial/Economic and Cultural/Identity Abuse. Bloomfield will not tolerate a abuse or any violation to an individual human and civil rights by any other person or persons which may result in significant harm.</p> <p>Staff are encouraged to whistleblow and report any concerns under Bloomfield's reporting and complaints procedures.</p> <p>Management at Bloomfield engage with the relevant professional bodies ie. Social Services and Safeguarding if and when necessary to ensure there is no lack of self care that threatens personal health and safety.</p> <p>The Welcome Pack informs individual of their right to an independent professional advocacy.</p> <p>Bloomfield has an open door policy and will address any concerns raised.</p> <p>Despite not being purpose built Care Home, Bloomfield has successfully modernised and modified the Home to ensure safety is paramount.</p> <p>Bloomfield has a modern nurse call system and all entrances and exits are keypad secure.</p> <p>Staffing levels will fluctuate to ensure there is enough staff who have the right qualifications, skills and values to deliver high quality person centred care.</p> <p>Under the data protection act staff are responsible for the confidentiality of personal data and respect the privacy and dignity of those residing at Bloomfield. Bloomfield has a data protection policy for email usage, disposal of documents and archiving and retention of documents. Confidentiality is key when providing care.</p> <p>When an individual lacks capacity staff practice within the principles of the Mental Capacity Act. Staff are trained in best interest support and care and have knowledge and understanding of the Deprivation of Liberty Safeguards.</p>

The extent to which people live in accommodation that best supports their wellbeing and achievement of their personal outcomes.

It is not always easy getting used to new places, new faces and new routines. Making the decision to come into a care home can be an unsettling time therefore it is important for the person to be involved in the decision making. Prior to admission Bloomfield encourages individuals to visit the home and compile their own questions for the pre admission assessment. Bloomfield offer a trial period of residency.

All information gathered during the pre-admission assessment is implemented into person centred care plans, such care plans highlight outcomes whilst promoting independence, dignity and respect. Bloomfield's approach to supporting individuals in their residential setting is to personalise the level of care and support that is required with ongoing evaluation and attention to change ensuring the needs of those are met.

On admission the meet and greet is done in a timely manner where there are no interruptions. The Bloomfield team understand that this transition may be an emotional time for the resident and their support network.

The Bloomfield pride themselves on developing relationships with families and friends creating Relationship Centred Care. Bloomfield will endeavour to create a time for the key worker to support each admission.

Locality of the room is discussed prior to admission. All rooms are single occupancy with ensuite facilities.

There is an option to decorate and furnish their room to their choice and liking.

The team at Bloomfield will endeavour to provide a homely environment that has atmosphere through creative and meaningful therapy and activities, hence aiming to maintain and improve mental and physical function and thereby enhancing self esteem. Bloomfield aims to provide physical, social and psychological opportunities which promote independence in a safe secure and caring way according to individual needs, supporting individuals to stay social and part of the community.

Bloomfield respects cultural and spiritual needs by providing services and facilities through a medium of choice.

Bloomfield prides itself on a odour free home and practices high standards of infection control. Those living at Bloomfield will experience a sense of wellbeing from the standards of cleanliness achieved. Those residing at Bloomfield will experience a comfortable environment to reside in. Both House and Bungalow are decorated and furnished to an exemplary standard with well maintained gardens.

The following section requires you to answer questions about the staff and volunteers working at the service.

Number of posts and staff turnover

The total number of full time equivalent posts at the service (as at 31 March)	25
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The following section requires you to answer questions about each staff type including information about the number of filled and vacant posts, the training undertaken, the contractual arrangements in place and the qualifications of those staff.

The information entered should relate to the period during which the staff member has been working for the provider only.

Staff Type

Service Manager

Does your service structure include roles of this type?

Yes

Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.

Filled and vacant posts	
No. of staff in post	1
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	0
Health & Safety	1
Equality, Diversity & Human Rights	1
Infection, prevention & control	1
Manual Handling	1
Safeguarding	1
Medicine management	1
Dementia	1
Positive Behaviour Management	1
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	The Registered Manager undertook Dementia Engagement and Empowerment Project training. Also Train the Trainer for Manual Handling was undertaken this year.
Contractual Arrangements	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixed term contact staff by hours worked per week.	
No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0
Deputy service manager	
Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	

Filled and vacant posts	
No. of staff in post	1
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	0
Health & Safety	1
Equality, Diversity & Human Rights	1
Infection, prevention & control	1
Manual Handling	1
Safeguarding	1
Medicine management	1
Dementia	1
Positive Behaviour Management	0
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	
Contractual Arrangements	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixed term contact staff by hours worked per week.	
No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	
No. of staff who have the required qualification to be registered with Social Care Wales as a Service Manager	1
No. of staff working toward required/recommended qualification to be registered with Social Care Wales as a Service Manager	0
Other supervisory staff	
Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	
Filled and vacant posts	

No. of staff in post	1
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	0
Health & Safety	1
Equality, Diversity & Human Rights	1
Infection, prevention & control	1
Manual Handling	1
Safeguarding	1
Medicine management	1
Dementia	1
Positive Behaviour Management	0
Food Hygiene	1
Please outline any additional training undertaken pertinent to this role which is not outlined above.	The Dementia Lead undertook Dementia Engagem ent and Empowerment Project training. Also Train t he Trainer for Manual Handling was undertaken thi s year along with a Coaching and Mentoring course .
<p>Contractual Arrangements</p>	
No. of permanent staff	1
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
<p>Outline below the number of permanent and fixed term contact staff by hours worked per week.</p>	
No. of full-time staff (35 hours or more per week)	1
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
<p>Staff Qualifications</p>	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	1
No. of staff working towards the required/recommended qualification	1
<p>Nursing care staff</p>	
Does your service structure include roles of this type?	No
<p>Registered nurses</p>	
Does your service structure include roles of this type?	No
<p>Senior social care workers providing direct care</p>	

Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	
<p>Filled and vacant posts</p>	
No. of staff in post	10
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	2
Health & Safety	10
Equality, Diversity & Human Rights	10
Infection, prevention & control	10
Manual Handling	10
Safeguarding	10
Medicine management	10
Dementia	10
Positive Behaviour Management	0
Food Hygiene	10
Please outline any additional training undertaken pertinent to this role which is not outlined above.	
<p>Contractual Arrangements</p>	
No. of permanent staff	10
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
<p>Outline below the number of permanent and fixed term contact staff by hours worked per week.</p>	
No. of full-time staff (35 hours or more per week)	6
No. of part-time staff (17-34 hours per week)	3
No. of part-time staff (16 hours or under per week)	1
<p>Typical shift patterns in operation for employed staff</p>	
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	The 24 hour service operates split shifts, and minimum levels of operation are as follows: - Between the hours of 8 am and 9 pm there is always one Senior Care Assistant as a minimum and between the hours of 9 pm and 8 am there is always a minimum of one Senior Care Assistant on duty.
<p>Staff Qualifications</p>	
No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	10

No. of staff working towards the required/recommended qualification	3
Other social care workers providing direct care	
Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	
<p>Filled and vacant posts</p>	
No. of staff in post	26
No. of posts vacant	3
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	10
Health & Safety	34
Equality, Diversity & Human Rights	34
Infection, prevention & control	34
Manual Handling	34
Safeguarding	34
Medicine management	2
Dementia	34
Positive Behaviour Management	0
Food Hygiene	34
Please outline any additional training undertaken pertinent to this role which is not outlined above.	
<p>Contractual Arrangements</p>	
No. of permanent staff	26
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
<p>Outline below the number of permanent and fixed term contact staff by hours worked per week.</p>	
No. of full-time staff (35 hours or more per week)	13
No. of part-time staff (17-34 hours per week)	12
No. of part-time staff (16 hours or under per week)	1
<p>Typical shift patterns in operation for employed staff</p>	
Set out the typical shift patterns of staff employed at the service in this role type. You should also include the average number of staff working in each shift.	Between the Hours of 8 am to 9 pm there are 11 care staff on duty as a minimum and between the hours of 9 pm and 8 am there are a minimum of 3 care staff on duty.
<p>Staff Qualifications</p>	

No. of staff who have the required qualification to be registered with Social Care Wales as a social care worker	14
No. of staff working towards the required/recommended qualification	15
Domestic staff	
Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	
Filled and vacant posts	
No. of staff in post	6
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	2
Health & Safety	6
Equality, Diversity & Human Rights	6
Infection, prevention & control	6
Manual Handling	6
Safeguarding	6
Medicine management	0
Dementia	0
Positive Behaviour Management	0
Food Hygiene	0
Please outline any additional training undertaken pertinent to this role which is not outlined above.	
Contractual Arrangements	
No. of permanent staff	6
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixed term contact staff by hours worked per week.	
No. of full-time staff (35 hours or more per week)	0
No. of part-time staff (17-34 hours per week)	6
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	
No. of staff who have the required qualification	1
No. of staff working toward required/recommended qualification	0

Catering staff	
Does your service structure include roles of this type?	Yes
<p>Important: All questions in this section relate specifically to this role type only. Unless otherwise stated, the information added should be the position as of the 31st March of the last financial year.</p>	
<p>Filled and vacant posts</p>	
No. of staff in post	4
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	1
Health & Safety	5
Equality, Diversity & Human Rights	5
Infection, prevention & control	5
Manual Handling	5
Safeguarding	5
Medicine management	0
Dementia	0
Positive Behaviour Management	0
Food Hygiene	5
Please outline any additional training undertaken pertinent to this role which is not outlined above.	
<p>Contractual Arrangements</p>	
No. of permanent staff	4
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
<p>Outline below the number of permanent and fixed term contact staff by hours worked per week.</p>	
No. of full-time staff (35 hours or more per week)	2
No. of part-time staff (17-34 hours per week)	2
No. of part-time staff (16 hours or under per week)	0
<p>Staff Qualifications</p>	
No. of staff who have the required qualification	3
No. of staff working toward required/recommended qualification	1
Other types of staff	
Does your service structure include any additional role types other than those already listed?	Yes
List the role title(s) and a brief description of the role responsibilities.	Bloomfield employ a full time Maintenance Person and also a full time Activity co-ordinator

Filled and vacant posts	
No. of staff in post	2
No. of posts vacant	0
<p>Training undertaken during the last financial year for this role type.</p> <p>Set out the number of staff who undertook relevant training. The list of training categories provided is only a sample of the training that may have been undertaken. Any training not listed can be added to 'Please outline any additional training undertaken pertinent for this role which is not outlined above'.</p>	
Induction	0
Health & Safety	2
Equality, Diversity & Human Rights	2
Infection, prevention & control	2
Manual Handling	2
Safeguarding	2
Medicine management	0
Dementia	0
Positive Behaviour Management	0
Food Hygiene	0
Please outline any additional training undertaken pertinent to this role which is not outlined above.	
Contractual Arrangements	
No. of permanent staff	2
No. of Fixed term contracted staff	0
No. of volunteers	0
No. of Agency/Bank staff	0
No. of Non-guaranteed hours contract (zero hours) staff	0
Outline below the number of permanent and fixed term contact staff by hours worked per week.	
No. of full-time staff (35 hours or more per week)	2
No. of part-time staff (17-34 hours per week)	0
No. of part-time staff (16 hours or under per week)	0
Staff Qualifications	
No. of staff who have the required qualification	1
No. of staff working toward required/recommended qualification	0